

317 Board
Alcohol, Drug Addiction, and Mental Health Services Board

Athens-Hocking-Vinton 317 Board Meeting Minutes

July 22, 2024

Meeting Was Held In-Person and Virtual

- Present:** Heather Batin, Chair, Tonya Bowden, Jayne Darling, Ralph Evans, Rhea Hopstetter, Dr. Joe Gay, Dr. Ron Luce, Anne Rubin, and Shei Sanchez
- Absent:** JoAnna Carter, Dr. Tom Davis, Maeve Gallagher, Tamara Norway, Robert Orth, Patricia Robinette, Robert Salizzoni, and Jacqueline Stobbs
- Guests:** Linda Sistrunk, Marietta Memorial Hospital
- Virtual:** Dr. Sherry Shamblin, Hopewell Health Centers, Stephen Thomas, TASC, Cathye Williams, ISBH, and Chelsey Young, JWCRH
- Staff:** Amanda Conrath, Kim Crum, Marissa McDaid, Beth Mohammed, Diane Pfaff, Kim Robinson and Sherri Tyree

Ms. Batin called the meeting to order at 6:03 p.m.

I. Adoption of Agenda

25:07:01

Dr. Luce moved to approve the agenda; Ms. Rubin seconded. The motion was unanimously approved.

II. Approval of Minutes

25:07:02

Ms. Hopstetter moved to approve the June 24, 2024 board meeting minutes; Ms. Bowden seconded. The motion was unanimously approved.

III. Public Comment

Ms. Sistrunk said she would like to share data with the Board.

VI. Agency Updates

1. Dr. Sherry Shamblin, Hopewell Health Centers

Dr. Shamblin reported they are planning August outreach events and thanked the Board for the System of Care funding which assists in supporting multi-system involved youth. She said 173 youth were served with 39% from Athens County, 35% from Hocking County and 25% from Vinton County.



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2. Chelsey Young, John W. Clem Recovery House

Ms. Young announced they had received a 2-year grant from the Osteopathic Heritage Foundation and will partner with ISBH to provide a social worker at the Clem and Briggs Houses.

3. Stephen Thomas, TASC of Southeast Ohio

Mr. Thomas reported they are in the process of renewing their CARF Accreditation. He also said they have received an additional \$100,000 in one-time funding from OMHAS for SFY 2024 that will support an agency-wide American Society of Addiction Medicine (ASAM) training as well as other items.

4. Cathye Williams, Integrated Services for Behavioral Health

Ms. Williams said they are busy with community events, and OhioRISE is two years old. She also announced Alex Bishara is the new Chief Operational Officer.

V.

Staff Updates

1. Amanda Conrath, Fiscal Manager

Ms. Conrath reported on the following:

- The 2023 audit is in its final stages;
- The SOS funding monthly report;
- Board member mileage and expense forms; mileage is .67 per mile;
- The State Auditor's Office is required to provide training to all government employees about fraud, waste and abuse. Board staff have completed the training. Ms. Conrath played the training for board members.

2. Marissa McDaid, Communications and Community Engagement Specialist

Ms. McDaid reported on the following:

- Ms. Tyree joined her in representing the board at the Vinton County Fair Kids Day.
- Athens County Suicide Prevention Coalition's (ACSPC) initiative "Lethal Means Safety Kit"; a canvas bag with informational cards, a gun lock donated by the Veterans Administration, and medication disposal bag.
- A keychain business card holder promoting LocalHelpNow.

VI.

Executive Director Report

Ms. Pfaff reported on the following:

- There was a fire at Serenity Village, the board owned apartment building in The Plains. She said one person sustained burns and smoke inhalation. The apartments have a fire wall, so damage was limited to one apartment. Ms. Conrath has been in contact with the insurance company to file a claim.
- She and Ms. Crum met online with the Ohio Children's Alliance, Osteopathic Heritage Foundation, and Sisters Health Foundation regarding respite for families.

VII.

Contracts and Construction

Ms. Pfaff reported she signed an annual agreement with Dowler Heating & Cooling for

\$7,397.56; Dairy Barn for \$1,000 for rental for the CIT training; Stuarts Opera House for \$1,200 for the Annual Meeting; and River Willow Culinary Services for \$869 for catering the event.

VIII. Executive Committee Report

25:06:03

A. Financials

Ms. Conrath reviewed the financials. Dr. Luce moved for the SFY 2024 April, May, and June financial reports to be accepted as submitted and filed for audit; Ms. Hopstetter seconded. The motion was unanimously approved.

B. Resolutions

SFY 2024 Contract Amendment Authorization Resolution

25:07:04

Resolution 25-07-01

Ms. Pfaff explained the resolution to amend SFY 2024 contracts. Dr. Gay moved to approve Resolution 25-07-01 Contract Amendment Authorization; Ms. Sanchez seconded. The motion was unanimously approved.

SFY 2025 Budget Amendment Resolution

25:07:05

Resolution 25-07-02

Ms. Conrath explained the budget amendment. Dr. Luce moved to approve Resolution 25-07-02 SFY 2025 Budget Amendment; Ms. Hopstetter seconded. The motion was unanimously approved.

SFY 2025 Recommendations for Unallocated Funding

25:07:06

Ms. Pfaff discussed the options for unallocated levy funds which have increased predominantly in Hocking County with some in Athens and Vinton counties. Ms. Tyree explained the process used to select the following programs for funding. Dr. Luce moved to approve the five funding options as presented; Ms. Sanchez seconded. The motion was unanimously approved.

C. One-Time Funding Investments

25:07:07

Ms. Pfaff said the Board has \$1,382,642 in unallocated funding to support capacity enhancements and the development of new services to address unmet community needs. The following unmet needs with costs were identified: Family Respite \$300,000, The Woods on Dairy Lane \$500,000, Replenishing the Construction Fund \$200,000, Hocking Recovery Housing \$250,000, Capacity Enhancement Needs and Opportunities, \$132,642. After discussion Dr. Luce moved to approve the One-Time Funding Investments recommendation for the Hocking Recovery House up to \$250,000 or only the appraised value and contingent upon the zoning approval; Ms. Sanchez seconded. The motion was unanimously approved.

SFY 2025 Contract Amendment Authorization Resolution

25:07:08

Resolution 25-07-03

Ms. Pfaff explained the resolution is for authorization to enter into contracts for funding that was previously discussed. Ms. Darling moved to approve Resolution 25-07-03; Ms. Rubin seconded. The motion was unanimously approved.

D. Executive Session

25:07:09

Ms. Batin requested an executive session to discuss personnel matters related to compensation of public employees. Ms. Hopstetter moved to go into executive session; Dr. Gay seconded. A roll call vote was taken with the following results:

Ms. Batin, Yes, Ms. Bowden, Yes, Ms. Darling, Yes, Mr. Evans, Yes, Rhea Hopstetter, Yes, Dr. Gay, Yes, Dr. Luce, Yes, Ms. Rubin, Yes, and Ms. Sanchez, Yes. The motion was unanimously approved. Executive Session began at 7:09 p.m. Ms. Batin called the meeting to order at 7:32 p.m.

25:07:10

Ms. Hopstetter moved to accept the executive director's recommendation for personnel compensation; Ms. Darling seconded. The motion was unanimously approved.

25:07:11

Ms. Pfaff discussed a request from Nate Thomson from the Athens Photographic Project to enter into a short-term contract with Kim Crum to create a how-to manual for others to create an agency like APP. The request is to work 10-15 hours only and Ms. Crum would work on her own personal time and would be paid from that grant. Ms. Pfaff explained that Ohio Revised Code permits this arrangement if there is written documentation from both organization's governing boards. Mr. Evans moved to approve a board staff member working for an agency on their personal time; Ms. Sanchez seconded. The motion was unanimously approved.

IX. Old Business

There was no Old Business.

X. New Business

A. Annual Board Member Training

Ms. Pfaff discussed training options for the annual board member training. Ms. Sanchez moved to approve Trauma Informed Care as the topic for the Annual Board Member Training; Ms. Hopstetter seconded. The motion was unanimously approved.

XI. Other

25:07:12

A. 2024 Annual Meeting Awards Selection

The members chose the following recipients:

- Valeria "Taffy" Marks Substance Abuse Prevention - Judge George McCarthy
- Rita Gillick Mental Health Advocate - The Gathering Place Staff

- Athens County Behavioral Health - Jane Riley, Lori Brown, and Dan Brozak
- Hocking County Behavioral Health - Beth Kluding
- Vinton County Behavioral Health - Care Outreach Team Board Members

Ms. Darling moved to approve the 2024 Annual Meeting award recipient selections; Ms. Sanchez seconded. The motion was unanimously approved.

XII. Adjournment

24:07:13

Dr. Luce moved to adjourn the meeting; Ms. Sanchez seconded. The meeting adjourned at 8:03 p.m.

Submitted by:

Diane Pfaff
Executive Director

Heather Batin
Chair